

ANTHONY J. GULDE, D.D.S., P.A.

Hello!

We would like to begin by personally thank you for kindly considering our practice, and also to let you know a little about our office and what you should expect at your first visit.

As you may know, Dr. Gulde provides a full-range of general of dental services, from standard cleanings to full-smile smile makeovers. He treats patients of all ages with a gentle, calming demeanor and has a wonderful bedside manner! This coupled with his extensive experience and expertise allows him to provide even the highest anxiety patients with exceptional dental care.

What else makes us different from other dental offices?

- We offer the most advanced digital x-rays, to help provide for a better diagnosis and overall outcome on your dental treatment. Additionally, this keeps all radiographic radiation exposure to an absolute minimum.
- All of our rooms offer privacy, music and televisions to alleviate any unnecessary anxiety and help you focus elsewhere while having your teeth worked on.
- We feel each patient should be seen when they were appointed, so we schedule you accordingly to help avoid making you wait.
- We offer a spacious and relaxing waiting room, so that your significant other, family or friends can entertain themselves, while enjoying a refreshing drink.
- Our practices are completely paperless, which allows to us efficiently submit your insurance claims to your insurance company while you are still in our office!
- Even our most nervous patients have a variety of comfortable conscious-sedation options, to turn a long or invasive appointment into a happy, stress-free experience!

In the unfortunate event that you do have any urgent treatment needs, please rest assured that we will *always* do our best to give you the most ideal treatment options that work within *your* own personal budget. To help further assist with any dental costs, we do accept most major dental insurance to help assist in keeping your dental related costs to a minimum.

I have included some papers to help your first visit run even smoother. The next page has some office policies listed for your benefit while you are a patient of our practice. Please fill out *5 Star Service* and *Medical History* forms and bring with you to your first appointment. If you have a list of your medications on a separate sheet, you may bring it with you. I also included a copy of both the privacy notice and financial agreement. These documents are for your information and you don't need to bring these to your appointment.

Again, thank you for scheduling your appointment with our office and we look forward to seeing you soon!

Sara

Front Business Assistant

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What to expect during your first visit....

Upon arriving for your initial visit, we will ask you to **fill out a few registration forms** that allow us to get to know you, your medical history and your needs a little better. It's a good idea to arrive about ten minutes prior to your appointment time to allow for this.

We will **then take a series of digital images and x-rays.** The x-rays and images are needed so that we can complete a comprehensive exam of your entire mouth. Radiographs are important for denture wearers, too. Our doctor can determine if you have adequate bone to support your dentures, plus check for bone fractures, cysts, tumors, lesions, and sinus issues. We try to keep the radiographs to a minimum so many times special ones will be requested by the doctor on a per patient basis.

Your **dentist will review your x-rays and images** in the back office, and then will discuss your dental and medical history and the reason for your visit. The dentist will then perform a thorough oral exam and suggest a comprehensive treatment plan that's best for you.

You'll hear the term "comprehensive care" often at our office. It means that our doctor will examine your entire mouth to determine your overall oral health, and recommend treatment for long-lasting good health; rather than just fixing your immediate problem. Of course we'll be happy to take care of any immediate problem, but you are aware quick-fix solutions rarely solve bigger problems. Also, conditions left untreated may cause serious overall health issues in the future including heart disease, stroke, and diabetes.

After our **dentist completes and reviews your exam**, our treatment coordinator will meet with you to answer any questions you may have, discuss payment options, and work with you on the best way to move forward with your treatment plan.

New patients often ask whether they can get their teeth cleaned during their first visit. There are actually several types of cleanings available depending on your oral health status. To determine the best cleaning for you, and to schedule adequate time with our hygienist, we will need to see you first for a comprehensive exam. Your actual treatment usually begins with a follow-up visit, often scheduled as soon as the next day.

When you leave the office, you'll leave with an understanding of your oral health, a copy of your comprehensive plan with a corresponding cost of your treatment, and the date for your treatment to begin.

You may have additional questions during your visit. If there is anything at all you don't understand, please ask us. Members of our dental team will be happy to answer all of your questions. If you need additional assistance, you may email Dr. Gulde directly at DrAnthonyGulde@gmail.com or **call us at (352)602-4235 to schedule a follow up consultation.**

Office Policies

Appointments: To schedule an appointment, please call (352)602-4235. Emergencies will be worked into the schedule as soon as possible, usually the same day (if possible). We do have an open door policy and you are welcome to walk-in at anytime during regular office hours.

After-Hours Emergencies: Our doctors respond very well to emergencies. To reach the doctor's after-hour service, please call (407)399-9840 and leave a message on the generic voice mail. In the event that you are having a true dental emergency, you will promptly receive a phone call back. Appointments can also be made at this number, if necessary.

Insurances: We are aware that dental insurances can be difficult, confusing and frustrating. Fortunately, our team is trained to help interpret each plan and help you maximize the benefits associated with your individual dental plan. We are a preferred provider with most major insurances. If you have an out-of-network insurance, we kindly ask that patients pay for services when they are rendered and we will perform the necessary paperwork for your reimbursement.

Privacy Policy: We are vigilant to protect patient confidentiality which will be evident with even the design our facility. No information regarding our patients is shared or distributed with any other person or organization without the patients' signed authorization.

Prescriptions: If you have questions about your prescription or if you need a refill, please call our office directly. If you leave a message, please include your full name, birth date, and pharmacy number.

Financing: We are happy to offer financing through a variety of third-party methods. We have many quick and easy options available to help assist in paying for dental services. For more details, call our office directly.

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We want to know you better...

We appreciate the confidence you have placed with our office to provide your dental care. We place a high emphasis on helping you determine the present, and most importantly, your future dental needs. It is our obligation to provide the same treatment we would provide Dr. Gulde's own family. So, while it may seem unnecessary to some, we feel this introduction interview gives us valuable information as to your wishes, motivations for treatment, and help us cater our services to you specifically.

Please state what best expresses how you feel about the following questions:

1. How did you hear about us? _____

2. What is the reason for your visit? _____

3. Are you having any other dental concerns? _____

4. At what point do you want to begin any necessary treatment?

Not until my tooth hurts or breaks.

When something is visibly getting worse over an extended period of time.

When the Dentist detects a problem that may cause me pain/extensive problems later.

5. For every dental problem, there are multiple solutions. Which form of treatment do you prefer?

The most minimal and cheapest option to just get me by for the moment.

The middle of the road option that will give me good results, while being somewhat cost effective.

The absolute best option, with beautiful results that will last a lifetime.

6. Do you have insurance or a discount dental plan?

No.

Yes. **What is the name of the plan?** _____

Thank you for putting your trust in our staff to provide you with not just great dentistry, but great service as well. If you ever need anything, please ask and we will be glad to help you.